

The Process



APPLY ONLINE

- Review openings that best match your experience and education. Have questions? Email recruiting@myheritagehealth.org.
- Upload a resume to begin your application.
- Complete the step-by-step application process to submit your application for each position you are interested in. Applications take an average of 10-15 minutes to complete.
- Upon completion of the application, you will receive an email confirmation that your application has been received.

NEW APPLICATION REVIEW AND PRESREEN

- Someone from our recruitment team will review your application. If there is a match between your experience and education and the position you have applied for, you will be contacted by phone or email to set up a phone screen.
- If after the phone screen you meet the position qualifications, have the required experience and you are a position fit, you will be advanced to interview step of the process.
- You will receive an email notifying you if we have continued our search or if the position has been filled. If this is the case, we encourage you to continue exploring the opportunities that Heritage Health has for the right fit.

INTERVIEW

- When selected for an interview, you will be contacted by phone or email to schedule a face-to-face or virtual interview.
- All interviews are panel style.
- Repeat here

OFFER PRESENTATION AND ACCEPTANCE

- If you are selected, after the interview process, you will be contacted by phone or email to extend an offer of employment. All offers are contingent upon preemployment screening and meeting specific position requirements, such as licensure and certifications.

ONBOARDING AND ORIENTATION

- Once you have accepted an offer you will be asked to complete the preemployment screening process.
- After successful completion of the preemployment process you will be scheduled to complete New Employee Orientation. New Employee Orientation is your first day of work.